***IN THE UNITED STATES BANKRUPTY COURT***

***MIDDLE DISTRICT ALABAMA***

***\_\_\_\_\_\_\_ DIVISION***

***IN RE: CHAPTER 12 CASE NO.***

***-***

***CHAPTER 12 QUARTERLY REPORT***

***FOR THE PERIOD BEGINNING*** ***, 20***

***AND ENDING*** ***, 20***

**DUE NO LATER THAN 15 DAYS AFTER THE END OF THE REPORTING PERIOD**

Affirmations of the responsible party for the debtor in possession:

1. YES \_\_ NO \_\_ N/A \_\_ Did the business operate during the entire reporting period?

2. YES \_\_ NO \_\_ N/A \_\_ Do you plan to continue to operate the business this next quarter?

3. YES \_\_ NO \_\_ N/A \_\_ Have you paid all of your bills on time during this quarter?

4. YES \_\_ NO \_\_ N/A \_\_ Do you have employees? If yes, enter:

Number at start of quarter \_\_\_\_\_

Number as of date of report \_\_\_\_\_

5. YES \_\_ NO \_\_ N/A \_\_ If you have employees, are you current on employee wages? If no, provide an explanation.

6. YES \_\_ NO \_\_ N/A \_\_ Did you pay your employees on time?

7. YES \_\_ NO \_\_ N/A \_\_ Have you timely filed your tax returns and paid all of your taxes? If no, provide an explanation.

8. YES \_\_ NO \_\_ N/A \_\_ All post-petition taxes returns filed and taxes (tax obligations arising after the chapter 12 petition was filed) are currently paid or deposited.

|  |  |  |
| --- | --- | --- |
| TYPE | AMOUNT PAID | AMOUNT UNPAID |
|  |  |  |
|  |  |  |

9. YES \_\_ NO \_\_ N/A \_\_ Have you timely filed all other required government filings? If no, provide an explanation.

10. YES \_\_ NO \_\_ N/A \_\_ All administrative expenses (post-petition obligations) other than taxes are current. If no, enter:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TYPE | AMOUNT UNPAID | PURPOSE | DATE DEBT INCURRED | DATE DEBT DUE |
|  |  |  |  |  |
|  |  |  |  |  |

11. How much have you paid this quarter in professional fees related to this bankruptcy case?

12. How much have you paid in professional fees related to this bankruptcy case since the case was filed?

13. How much have you paid this quarter in other professional fees?

14. How much have you paid in total other professional fees since filing the case?

15. YES \_\_ NO \_\_ N/A \_\_ Have you timely paid all of your insurance premiums? If no, provide an explanation.

16. YES \_\_ NO \_\_ N/A \_\_ Estate property, which is subject to loss by theft, fire, or other casualty, is insured to the extent of its fair market value. If yes, with whom:

If no, describe the property which is uninsured or under insured.

a.

b.

c.

d.

17. YES \_\_ NO \_\_ N/A \_\_ Did any insurance company cancel your policy? If yes, provide an explanation.

18. YES \_\_ NO \_\_ N/A \_\_ Do you (if an individual) owe a domestic support obligation, such as child support or alimony (DSO)?

19. YES \_\_ NO \_\_ N/A \_\_ Are you (if an individual) current with any post-petition domestic support obligation (DSO) claim payments? If not, provide an explanation.

20. YES \_\_ NO \_\_ N/A \_\_ Have you paid any bills you owed before you filed bankruptcy other than those payments provided for by the plan?

21. YES \_\_ NO \_\_ N/A \_\_ Have you obtained any property (whether real or personal) with a value of more than $1,000.00 since the filing of this case and during this reporting period? If so, please provide a statement regarding the property obtained, the value of same, how it was obtained and where the property is currently located.

22. YES \_\_ NO \_\_ N/A \_\_ The only transfers of property made during this period were transfers which were in the ordinary course of business. If no, provide an explanation of all property which was transferred outside the ordinary course of business and state whether prior authority for such transfer(s) was obtained from the court.

23. YES \_\_ NO \_\_ N/A \_\_ Estate funds which are on deposit in banking institutions are fully insured by FDIC or the banking institution has acquired a bond in compliance with 11 U.S.C. §345. If no, enter:

|  |  |
| --- | --- |
| NAME OF BANK | BALANCE OF ACCOUNT |
|  |  |
|  |  |

24. YES \_\_ NO \_\_ N/A \_\_ Have you incurred any post-petition debt? If yes, enter:

|  |  |  |
| --- | --- | --- |
| WITH WHOM | AMOUNT | COLLATERAL  OBTAINED/ENCUMBERED |
|  |  |  |
|  |  |  |

25. YES \_\_ NO \_\_ N/A \_\_ Did you have any unusual or significant unanticipated expenses? If yes, provide an explanation.

26. YES \_\_ NO \_\_ N/A \_\_ Have you borrowed money from anyone or has anyone made any payments on your behalf? If yes, provide an explanation.

27. On the following pages provide the requested financial information for the reporting quarter:





***PREPARER’S CERTIFICATE***

As the chapter 12 debtor and the preparer of the foregoing report, I hereby certify under penalty of perjury that the information contained herein is truthful, complete, and accurate.

DATED: \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preparer’s Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preparer’s Name (typed/printed)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preparer’s Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State, Zip

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Debtor’s Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Joint Debtor’s Signature

***CERTIFICATE OF SERVICE***

The undersigned hereby certify that the original of the attached financial report has been filed with the court and a copy has been served on the Chapter 12 Trustee and the Bankruptcy Administrator, this date, by either electronic mail or by placing a copy of same in the United States Mail with sufficient postage prepaid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS TO COMPLETE THE RECEIPTS & DISBURSEMENT**

**SECTIONS OF THIS FORM**

The RECEIPTS and DISBURSEMENTS sections of this form are Excel spreadsheets. To open the spreadsheet, double click on either the RECEIPTS or DISBURSEMENTS table. These spreadsheets are designed to automatically total the amounts you type in each section. Once you have completed the spreadsheet for either the RECEIPTS or DISBURSEMENTS section, close the spreadsheet (or click outside the spreadsheet) and the information will be in visible in the document. Should you have any issues with the spreadsheets, please contact the Chapter 12 Trustee’s office and ask to speak with the Trustee or a member of the IT department.